



Thursday, 10th March 2011

Circular No.: -SGS/Admn./83/2011

Subject: Year End Circular

Dear Parent



We have almost come to the end of our final term and final assessments for **Classes VI – IX** are going on. We wish to inform you about certain changes and important days.

- ❖ The last working day for **Classes Pre-School to IX will be Tuesday, 15th March 2011.**
- ❖ The Progress Review Cards will be distributed in their respective classes on **Monday, 21st March 2011.** The time slot for **PTI** will be the same as given in the student's diary.

School Timings

- ❖ The school will re-open for all classes on **Friday, 1st April 2011.**
- ❖ All the students will come in summer uniform when the school reopens.
- ❖ Please note there is a change in the school timings from the next session w.e.f. **1st April 2011.**

Classes	Morning Reporting Time	Dispersal Time
Pre-School - I	09:00 a.m.	01:00 p.m.
II - X	08:00 a.m.	02:30 p.m.

School Transport

- ❖ The list for the bus stops, bus routes and other timings will be displayed on the day of **PTI.**
- ❖ Change in Bus routes if any will be communicated on the same day.
- ❖ Moving to the international practice of 5 – day working, all Saturdays will be off for the students.



School Uniform

The school's uniform policy and school uniform is reviewed from time to time and amended where necessary. The school uniform for **Class III** onwards has been changed and reflects the school standard.

As we had already informed all the parents about the change in school uniform, you are requested to buy the new uniforms for your wards. However, we will allow a changeover period for the current session. In case, you wish to continue the previous uniform this year, you may buy the new changed set next year.

Students promoted to **Class III** will have to buy the uniform meant for senior school.

Books/stationery and uniforms will be available in the school store from **Monday, 28th March 2011 -- Wednesday, 30th March 2011, between 8:00 a.m. to 2:00 p.m.**

Warm regards

Headmistress